

CLUB CONSTITUTION

1. **NAME:** This will be “**Chichester Runners and A. C.**” which will be affiliated to U.K. Athletics.
2. **OBJECTIVE:** The prime object of the Club shall be to promote amateur athletics whilst offering coaching and competition and ensuring a duty of care to all its members.
3. **MEMBERSHIP:**
 - 3.1. The Club shall consist of amateurs according to the AAA definition of an amateur.
 - 3.2. Application for membership shall be made in writing on a Club approved document to the Secretary, and approved by a committee of three, the “Membership Committee”, to be appointed annually at the first Management Committee meeting of each year.
 - 3.3. Subscriptions must be paid within three months of each subscription year or upon applying for membership. Failure to comply shall result in membership termination.
 - 3.4. To resign, a member must inform the Management Committee in writing. Upon resignation no subscription, either in part or in full, is refundable.
 - 3.5. Any member guilty of misconduct (i.e. including but not limited to behaviour contrary to the constitution, the Coaches’ Code of Conduct and the Child Protection Policy), may be cautioned once or expelled from the Club by a majority decision of the Management Committee given in writing. Any person expelled will have the right to appeal to the Management Committee at a meeting called at his/her request not later than 2 weeks from the date of expulsion. The Management Committee decision shall be binding.
 - 3.6. All members will be subject to the regulations of the Club.
 - 3.7. Members will be enrolled in one of the following categories: Full member, Junior member, Honorary member, Associate member. Honorary members may only be appointed with the approval of the Management Committee.
4. **MANAGEMENT:**
 - 4.1. The Management Committee shall consist of a Chairman, Secretary, Treasurer and up to six other members who will be elected at the Annual General Meeting (AGM).
 - 4.2. All Management Committee members shall retire each year, but be eligible for re-election.
 - 4.3. The Management Committee shall meet as appropriate but at least every two months.
 - 4.4. A quorum for the Management Committee shall be four committee members, to include the Chairman or Secretary.
 - 4.5. All decisions will be by a majority vote. The Chairman shall have the casting vote in the event of a tie.
 - 4.6. The Management Committee has the power to co-opt extra members up to a limit of three and to form sub-committees, as and when considered necessary.
 - 4.7. A competent individual shall be appointed annually to carry out an “independent examination” of the Club’s records and accounts. This individual must not be a member of the Management Committee.
5. **FINANCE:**
 - 5.1. All Club monies will be banked in an account(s) held in the name of the Club.
 - 5.2. The Club Treasurer shall be responsible for the finances of the Club.
 - 5.3. The financial year shall end on 30th September.
 - 5.4. An audited statement of annual accounts will be presented by the Treasurer at the AGM.
 - 5.5. Any cheques drawn against the Club must hold the signatures of any two of the Chairman, Secretary and Treasurer.

